



THREE MONTHS PRIOR TO THE PLANNED DATE OF THE EVENT – PROVINCIAL/NATIONAL TRAVEL

A School wishing to undertake planning for an extended field trip/excursion involving provincial or national travel must complete an Extended Excursion Notice of Intent form (AP 7-617). This form must be forwarded to the Superintendent's Department NOT LESS THAN THREE MONTHS PRIOR TO THE PLANNED DATE OF THE EVENT. Such "Notice of Intent" must be co-signed by the Principal and the supervising teacher. The Superintendent's Department prior to any further planning by the school will review the "Notice of Intent."